

**Agency Administrator's Briefing
to
The Incident Management Team**

***RAINBOW FAMILY GATHERING
2009***

**Santa Fe National Forest
Cuba Ranger District**

June 16, 2009

Key Personnel and Contacts for the Rainbow Family Gathering 2009

For the Unit (see attached Unit/Incident telephone directory):

- Attached in LAP

For Other Agency Cooperators

- Attached in LAP

For County

- Attached in LAP

Local Landowners, Residents, Permittees, Parties with Interest

- Need Resources information

Agency Administrator's Briefing To The Incident Management Team

A. Incident Identification

1. **Name of incident:**
 - Rainbow Family Gathering 2009
2. **Incident start:**
 - **Date:** June 11, 2009
 - **Time**
3. **Size of incident:**
4. **Current IC: Unified Command**
 - Derek Padilla = Resources IC.
 - ██████████ = Law Enforcement IC.
5. **General weather conditions/forecast:**
 - Listen for twice daily fire weather forecasts from SNF Dispatch Center.

B. Command Considerations

1. **Delegation of authority; agency administrator's representative:**
2. **Resource advisor(s) assigned to incident:**
 - Jim Eaton – Lead Resource Advisor
 - Ramon Borrego – Wildlife
 - Tony Largaespada – Lead Archeologist
3. **Technical specialists assigned to incident:**
 - Mike Frazier – Sup.
 - Veronica Garza – Sup. Until Tom Florich transitions in.
 - Tom Florich due in 6/16.
 - Two others due in 6/22.
4. **Unit Mgmt. Plan direction:**
5. **Priority for this incident (local, regional, National):**
 - National, Agency, Department.
 - A safe, incident free gathering.
6. **Values to be protected:**
 - Natural resources: Riparian, Sensitive Wildlife Habitat, Archeology Resources, General Soil and Water Resources.
 - Maintain a good relationship between the Forest Service and the Communities.

- 7. Political considerations:**
 - Minimize impacts to the communities of Cuba, Jemez, and Coyote to the extent possible and within our jurisdiction and abilities.
- 8. Social/economic considerations:**
 - Walk-ins and others in the community health clinic, and food banks.
 - Minimize impacts to the community of Cuba, Jemez, and Coyote to the extent possible and within our jurisdiction and abilities.
- 9. Health and welfare considerations:**
 - Ensure that all personnel adhere to work/rest guidelines.
 - Know your own limitations; monitor and manage for fatigue.
- 10. Human resources management considerations:**
 - Only authorized personnel should be at the gathering site. Limit those who go to the site by only sending those that are absolutely necessary.
 - Congressional delegation may want to visit.
- 11. Desired local participation in team organization:**
 - Utilize District personnel on an as needed basis.
- 12. Unified Command (in place or contemplated):**
 - In place: Derek Padilla – IC, Resources, [REDACTED] – IC, LEI.
- 13. Area Command (in place or contemplated):**
- 14. MAC organization (in place or contemplated):**
- 15. Evaluation team assigned:**
- 16. News media relations:**
 - All media inquiries will be directed to co-leads Ignacio Peralta, Lawrence Lujan.
 - PIO's will use SNF contact list for media and any additional contacts developed.
 - PIO's will respond to media requests for interviews with appropriate personnel.
- 17. IIO organization report to:**
 - Periodic PR will be composed and distributed to media.
 - PIO's will respond to National Media with WO approved key message(s).
 - PIO's coordinate Certificates and letter of appreciation to cooperators at end of incident.
- 18. Special relationships/"thank you" policy for assistance:**
 - Cuba Area Chamber of Commerce President: Daniel Delgado.
 - Jemez Area Chamber of Commerce.
 - Coyote Area Chamber of Commerce.
 - PIO's will coordinate additional relationship thank you's.

19. Other agencies on this incident:

- Other Law Enforcement Agencies include: Homeland Security, County Sheriff's, US Marshall.

20. Land status:

- National Forest Land.

21. Cooperative agreements relevant to incident:

- Sandoval County, Rio Arriba County, NM State Police, Sandoval Communications, NM Department of Public Safety.

22. Condition of organization on rest of unit:

- Currently OK.

23. Capability of unit to support team:

- WO, RO, Forest Congressionals, Other Elected Officials.
- Externals/Internals: Keep all stakeholders informed with accurate and timely information. Use all available tools, i.e., phone, trap lines, personal contacts, media, community meetings, electronic, and social media.

24. Training opportunities/policy on use of trainees:

- Provide opportunities, but manage cost appropriately.

25. Team will assume command:

- June 15, 2009

26. Transition and closeout plan:

- To be determined.

C. Safety Considerations

1. Accidents/near misses on incident to date:

- None for Agency.

2. Status of accident investigations/reports:

- None for Agency.

3. Areas with known or potential hazards:

- Vehicle operation near Rainbow camp on Forest Roads.
- Parking near Rainbow camp.
- Lots of standing dead snags in Rainbow camp area.

4. Agency safety considerations:

- See Unit Safety Plan.

5. Public safety considerations:

- Local publics traveling to the Rainbow camp to "check it out".

6. **Critical incident stress management procedures:**
 - See District safety plans.
7. **Medical treatment facilities/procedures:**
 - See IAP

D. Operations Considerations

1. **Priorities for Law Enforcement Management:**
 - First priority is for safety of employees and participants.
 - Layout traffic flow plan.
 - Monitor drug and alcohol use.
 - Establish/Maintain cooperative relationships with other partners.
2. **Tactics used to date and success:**
 - Quality tactics are important to the Santa Fe NF.
 - Keep it safe.
 - Maintain good relationships with all.
3. **Weather forecasting services/fire weather station(s) data availability:**
 - Monitor twice daily Santa Fe National Forest fire weather forecasts.
4. **Initial attack responsibilities:**
 - Cuba RD will respond to IA's in accordance with SNF doctrine.
 - Richard is developing contingency resources if needed.
5. **Temporary Flight Restriction assigned:**
 - None in place at this time.
 - Expect media helicopters.
6. **Flight hazard map available/known hazards in area:**
 - The Rainbow camp area is in a Military Training Route, but it does not receive much use directly in the camp area.
7. **Air operations technical specialist assigned or ordered:**
 - Will order if needed.

E. Planning Considerations

1. **Legal considerations (investigations in process):**
 - Forest Service has a signed permit.
 - Court to be held in ABQ. First court date is set for 6/22.
2. **Availability of aerial photos and maps:**
 - GIS expertise in use. See IAP and Briefing Maps
3. **Agency needs for release of presently assigned resources:**
 - Plan ahead for cycling team personnel out as needed.

4. **Incident Status Summary (ICS-209) reporting requirements:**
 - Command and General Staff do Agency Administrator conference call every evening at 1800.
5. **Most recent ICS-209 available:**
 - Command and General Staff do Agency Administrator conference call every evening at 1800.
6. **Training specialist assigned or ordered:**
 - Not at this time.
7. **Personnel now on incident (organization):**
 - See IAP.
8. **Team rest and rehabilitation policy:**
 - Same work/rest policy and assignment rotations as wildfire incident.
9. **Rehabilitation policy:**
 - Identified by District Ranger, and IMT.
10. **Demobilization procedures:**
 - To be determined as event winds down.

F. Logistics Considerations

1. **ICP location:**
 - Cuba Ranger District, behind the District Office.
 - Homeland Security mobile communications/command unit due at RD Tuesday PM.
 - Office trailers due in Wednesday.
2. **Base location:**
 - Cuba Admin site available for horses, some storage, internal meeting area.
3. **Incident transportation plan:**
 - Mapped on GIS from Cuba, NM to "Welcome Home" staging area.
4. **Incident Support organization:**
 - Mark Catron – LSC2, Chris Reynolds – COML, Sophie Salaz – Cuba RD BMO.
 - Barbara Hatch – PROC, Richard Montoya – Cuba RD FMO.
 - Curtis Steinman – THSP – COMMO.
5. **Ordering system to be used:**
 - All orders go through Logistics Section Chief or Sophie Salaz.
 - Ordering from Incident to Santa Fe Dispatch.
6. **Procurement Unit/Buying Team in place or ordered:**
 - Barbara Hatch – PROC, Sophie Salaz – Cuba RD BMO, other District employees with purchase cards.

7. **Security considerations/local law enforcement assistance:**
 - Considerations: Front liners, District Office, District Admin site in Cuba ICP.
 - Chaparral Girl Scout camp shouldn't be an issue. They have good security system.
8. **Communications system(s) in use/ordered:**
 - Repeater ordered
 - 2 Boxes of tactical radios ordered
 - CAT ordered
 - Phones and data lines will be installed when various offices arrive.
 - Homeland Security Communications/Command Trailer.
 - Local electrician could be a problem getting everything hooked up.
 - Dispatch to remain staffed until 2000 every evening unless everyone is in before that.
 - LEO's will have 12 separate frequencies other than those listed in the IAP.
9. **Resources ordered:**
 - None to date other than CAT
10. **Catering services/feeding procedures:**
 - Team members will be on per diem, Motel, CONUS.
11. **Medical/burn facilities:**
 - See IAP
12. **Medivac procedures:**
 - See IAP
13. **Potable water sources:**
 - Give publics direction to general drinking water sources (town of Cuba has water issues)
 - No drinking water available at Cuba District Office.
 - Bottled water and electrolyte drinks ordered.
 - Jim Eaton and Co. took H2O samples yesterday at American Creek.
 - Porta-potties due in to the District Office today.
14. **Gray water disposal location:**
 - No issues at this time.
15. **Vehicle and Equipment Washing Stations and Instructions:**
 - Invasive species such as Bull and Canadian Thistles. Info will be shared on Rainbow information boards.
16. **Garbage disposal service/location:**
 - Dumpsters ordered for ICP.
 - Lots of Rainbow camp trash is biohazard. Safety to coordinate biohazard collection and disposal options with medical facilities.

17. Incident recycling requirements:

- District does have plastic and aluminum bin located at the conference room for ICP personnel.
- Logistics will develop list of recycling centers and what they recycle. PIO's will post info on bulletin boards that Rainbow Family have access to.

G. Finance Considerations

1. Fiscal considerations/limitations or constraints:

- Be cost effective to meet incident objectives

2. Cost to date:

- Estimate \$8,000. Does not include National Team Members costs to date.

3. Cost sharing agreements in effect:

- None to date.

4. Incident Business Management Advisor assigned:

- Not needed yet.

5. Procedure established for T&A transmittals:

- Not known at this time.

6. Claims to date:

- None.

7. Potential for claims:

- Could be high. Private land in holdings and cut fences, vandalism to cabins, vehicle accidents involving AOV's and POV's.
- Permittee may want reimbursement for grazing losses while Rainbow camp is displacing cattle.