

Delegation of Authority for Management of  
the 2004 National Rainbow Family Gathering

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Incident Commander (IC), [REDACTED] of the 2004 National Rainbow Family Gathering, is hereby delegated full responsibility for management of that event.

The Incident Commander, or the designated representative, is delegated authority to manage the 2004 National Rainbow Family Gathering, which will occur on the \_\_\_\_\_ National Forest during June and July, 2004. The IC has the authority and responsibility to prepare for and manage this event within the framework and guidelines of the law and Forest Service policy and direction set forth in this delegation. Additionally, information will be made available as needed to clarify further the IC's authority and responsibilities. The IC and the Incident Management Team (IMT) are authorized to begin working on the event immediately.

The IC's primary performance objectives and guidelines are as follows:

**1. Event Management:**

- a. Manage this event as a non-commercial group use under special use authorities and the non-commercial group use regulations. Mobilize the needed resources to manage the event effectively and efficiently.
- b. Implement the non-commercial group use permit and operating plan. All actions must be well documented, and a final report on the event will be required.
- c. Internal and external relationships and communications are extremely critical and will have to be established and maintained throughout the event, including key Forest Service personnel; cooperating Federal, State, and local agencies, and members of the Rainbow Family.

**2. Fire**

- a. Ensure that the IMT communicates that fireworks are prohibited on National Forest System lands.
- b. If fire restrictions, or any other orders, go into effect during the time the IMT is managing the event, enforcement of the restrictions at the event will be the IMT's responsibility.

**3. Human Resources:**

- a. Ensure that the safety of employees, assigned personnel, the public, and event participants is considered throughout the event.
- b. Incident personnel will follow applicable U.S. Department of Agriculture civil rights guidelines.

**4. Information:**

- a. Conduct Incident Information to ensure it meets the communication objectives established by the Forest Supervisor.
- b. Adequately staff and manage an incident information function for internal and external information exchange through implementation of the communication plan. The \_\_\_\_\_ National Forest will provide a contact list to ensure that agency cooperators, local officials, and the public are kept informed of the progression of the event.
- c. Coordinate with \_\_\_\_\_, District Ranger, or the acting District Ranger, and \_\_\_\_\_, the Incident Information Officer (IIO) for this event.
- d. Coordinate with the IIO to manage media contacts pursuant to agency policy. The IIO will transmit an electronic or facsimile update daily to all interested parties.
- e. The IMT's IIO is responsible for preparing daily updates and obtaining approval of their release. Updates and press releases should be reviewed by the \_\_\_\_\_ National Forest liaison.
- f. IIO will manage media contacts pursuant to agency policy.



**Information (cont)**

- g. Maintain a daily list of all media contacts. Ensure that Forest messages are incorporated in updates, along with IMT messages.
- h. IIO coordinates with the \_\_\_\_\_ National Forest on contacts with the California Governor's Office; Congressional offices, and \_\_\_\_\_ County Supervisors.

**5. Community Relations:**

- a. Establish and maintain strong community relations. Private landowners, permit holders, businesses and the community in the vicinity of the event are of special concern due to their potential for being impacted.
- b. The IMT is expected to work with the local community and to identify its potential issues and concerns; and advise Line Officers and Public Affairs Officers (PAO).
- c. Consult with key contacts at the \_\_\_\_\_ Ranger District and the \_\_\_\_\_ National Forest Supervisor's Office. They have a long-standing relationship with the community and may be able to help in many situations.
- d. All information meetings with local businesses will be coordinated with the Line Officers and PAO's.
- e. It is also expected that the IMT will cooperate with State, County, and local agencies and organizations in managing the event.
- f. Work with leaders of the Rainbow Family Gathering to minimize resource impacts.
- g. Avoid subjecting participants and cooperators to undue agency process whenever possible.
- h. This event is taking place in a sparsely populated area of the \_\_\_\_\_ Ranger District. Long distances, limited law enforcement and emergency services pose special challenges. Consider these factors in planning the event.

**6. Resource Protection:**

- a. The IMT will be provided with the expertise of resource specialists from the \_\_\_\_\_ National Forest, to assist the IMT as directed in developing and implementing the operating plan and rehabilitating the site when the event is concluded.
- b. The Forest will collect samples for testing the surface water quality before, during, and after the event.
- c. All resource issues need to be coordinated with the Resource Advisor, \_\_\_\_\_. Particular attention should be paid to the following:
  - 1. Protection of water quality should be addressed within the event area.
    - a. Parking will occur on \_\_\_\_\_ or adjacent to roads open to public use.
    - b. There are wetlands and floodplains along the stream banks and in portions of the meadow at the gathering site. Campsites will be at least 100 feet from running water, and temporary facilities will be located at least 300 feet from running water.
  - 2. Protection of adjoining parcels of private property not authorized by the owners to be used by the event participants should be addressed and coordinated with \_\_\_\_\_ County and State officials such as California Highway Patrol.
  - 3. Cultural heritage sites are present in the area. Should cultural heritage sites be discovered at the gathering site, they should be protected as requested by the Resource Advisor. Protection for agency or permitted structures, including cabins and fences, also should be provided.
  - 4. Ensure that all straw or hay brought into the gathering site is certified as being free of noxious weeds. If necessary, the Forest shall provide additional expertise in weed prevention and management and seeding protocols.
  - 5. In the Forest Travel Plan, the gathering site is subject to the following direction in the \_\_\_\_\_ National Forest travel map: "\_\_\_\_\_." The Road, Road Number \_\_\_\_\_, is \_\_\_\_\_, but will be \_\_\_\_\_ by a Forest Supervisor's order for the duration of the event.

**Resource Protection (cont):**

6. Additional resource protection information is provided in the attached environmental analysis decision memorandum.
7. Identifying potential emerging and existing resource issues and advising forest of these issues.

**7. Costs:**

- a. Manage the event within the established program of work. Any adjustments to the program of work will be agreed upon in advance.
- b. Ensure that all operations are cost-effective, efficient, and justifiable. Forest personnel working in support of the incident will apply charged-as-worked principles and use the job code set up by the \_\_\_\_\_ National Forest.

**8. Miscellaneous Provisions:**

- a. The 2004 National Rainbow Family Gathering will likely bring between 15,000 and 20,000 visitors to the area. It is critical that the IMT anticipate and expeditiously address issues and concerns in working with gathering participants, local, State, and Federal Agencies, and the local community.
- b. The IMT's assignment will begin mid-June and end mid-July 2004. If necessary, the IMT will remain until released by the Forest Supervisor. During this period, the IMT will be unavailable for other assignments.

Based on current information, the location of this event is \_\_\_\_\_ on the \_\_\_\_\_ Ranger District. During the event, the IC will report directly to the Forest Supervisor, or Designee, for the \_\_\_\_\_ National Forest. The IMT's performance rating will be based on adherence to the direction set forth in this delegation of authority.

This delegation becomes effective on \_\_\_\_\_, at \_\_\_\_\_ hours.

Delegated from:

\_\_\_\_\_  
Forest Supervisor

\_\_\_\_\_  
National Forest

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time

Accepted by:

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\_\_\_\_\_  
Incident Commander

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time

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██████████ Incident Commander (IC) of the 2004 national Rainbow Family gathering, is hereby delegated full responsibility for management of that event, subject to the direction specified below.

Management of the 2004 national Rainbow Family gathering in the Pacific Southwest Region of the United States Department of Agriculture, Forest Service, is a very sensitive task with enormous responsibilities. The IC and Incident Management Team (IMT) should conduct themselves as follows.

There are two scenarios for management of this event: (1) the Rainbow Family applies for and signs a permit or (2) the Rainbow Family refuses to apply for and sign a permit.

Regardless of whether a permit is obtained for the gathering, the event will be managed with sufficient law enforcement presence to address concerns of public health and safety, resource protection, and compliance with applicable laws and regulations. Horse patrols beyond the size deemed necessary for officer safety will not be used. Gatherers will be treated with respect and dignity.

If the Rainbow Family signs a permit, the event will be managed as an authorized noncommercial group use. Law enforcement will not be the primary focus of the event. The IC will strive to manage the event so that it occurs smoothly and allows the Rainbow Family to experience the benefits of an event conducted under a permit. If the Rainbow Family signs a permit, the gatherers are to be treated as guests on National Forest System lands. The Forest Service wants to encourage them to sign a permit the following year. The Forest Service will work with the group to achieve permit compliance.

If the Rainbow Family does not sign a permit, the event will be managed as an unauthorized gathering. The national Rainbow Family gathering has occurred under these conditions for approximately 20 years, with the exception of a few years. Law enforcement will take a more prominent role than would be the case if a permit were signed.

The IC has full authority to exercise his judgment in deciding appropriate courses of action. He shall document reasons for any courses of action not already contemplated and approved, and address them with the Forest Supervisor as they occur and upon closeout of the event. The IC and IMT will be rated at a closeout meeting with the Forest Supervisor. These ratings will be documented and made available to next year's Region experiencing the gathering.

Incident Commander (IC), ██████████ of the 2004 National Rainbow Family Gathering, is hereby delegated full responsibility for management of that event, subject to the direction specified above and in the following paragraphs.

The IC, or his designated representative, is delegated authority to manage the 2004 national Rainbow Family gathering, which will occur on the Modoc National Forest during June and July 2004. The IC has the authority and responsibility to prepare for and manage this event within the framework and guidelines of the

law and Forest Service policy and direction set forth in this delegation. Additionally, information will be made available as needed to clarify further the IC's authority and responsibilities. The IC and the Incident Management Team (IMT) are authorized to begin working on the event immediately.

The IC's primary performance objectives and guidelines are as follows.

1. Event Management:

- a. Manage this event as a noncommercial group use under special use authorities and the noncommercial group use regulations. Mobilize the needed resources to manage the event effectively and efficiently.
- b. If a permit is signed, implement the permit and operating plan. Management of the event must be well documented, and a final report on the event will be required.
- c. Internal and external relationships and communications among key Forest Service personnel, cooperating Federal, State, and local agencies, and members of the Rainbow Family are extremely critical and will have to be established and maintained throughout the event, including key Forest Service personnel, cooperating Federal, State, Tribal Governments, and local agencies, and members of the Rainbow Family.

2. Fire:

- a. Ensure that the IMT communicates that fireworks are prohibited on National Forest System lands.
- b. If fire restrictions, or any other orders, go into effect during the time the IMT is managing the event, enforcement of the restrictions at the event will be the IMT's responsibility.

3. Human Resources:

- a. Ensure that the safety of employees, assigned personnel, the public, and event participants is considered throughout the event.
- b. Incident personnel will follow applicable United States Department of Agriculture civil rights guidelines.

4. Information:

- a. Communication objectives established by the Forest Supervisor must be met.
- b. Adequately staff and manage internal and external information exchange through implementation of the communication plan. The Modoc National Forest will provide a contact list to ensure that agency cooperators, local officials, and the public are kept informed of the progression of the event.

c. Coordinate with District Ranger Edith Asrow, or the acting District Ranger, and the Incident Information Officer (IIO) for this event.

d. Coordinate with the IIO to manage media contacts pursuant to agency policy. The IIO will transmit an electronic or facsimile update daily to all interested parties.

e. The IIO is responsible for preparing daily updates and obtaining approval of their release. Updates and press releases should be reviewed by the Modoc National Forest Public Affairs Officer Nancy Gardner.

f. The IIO will manage media contacts pursuant to agency policy.

g. Coordinate with Tom Contreras, Deputy Forest Supervisor of the Shasta-Trinity National Forest, who will serve as liaison for the Regional Forester of the Pacific Southwest Region.

h. Maintain a daily list of all media contacts. Ensure that Forest messages are incorporated in updates, along with IMT messages.

i. The IIO will coordinate with the Modoc National Forest regarding contacts with the California Governor's Office; Congressional offices, Tribal Governments, and the Modoc and Lassen County Board of Supervisors.

#### 5. Community Relations:

a. Establish and maintain strong community relations. Private landowners, permit holders, businesses, and the community in the vicinity of the event are of special concern due to their potential to be impacted.

b. The IMT is expected to work with the local community to identify its potential issues and concerns, and to advise the pertinent line officers and public affairs officers (PAOs) of those concerns.

c. Consult with key contacts at the Warner Mountain Ranger District and the Modoc National Forest Supervisor's Office. They have a long-standing relationship with the community and may be able to help in many situations.

d. All meetings with local businesses will be coordinated with the pertinent line officers and PAOs.

e. The IMT will cooperate with State, County, and local agencies and organizations in managing the event.

f. Work with Rainbow Family gathering participants to minimize resource impacts.

g. Avoid subjecting participants and cooperators to undue agency process whenever possible.

h. This event is taking place in a sparsely populated area of the Warner Mountain Ranger District. Long distances, limited law enforcement, and emergency services pose special challenges. Consider these factors in planning the event.

6. Resource Protection:

a. The IMT will be provided with the expertise of resource specialists from the Modoc National Forest in developing a permit and if a permit is signed, implementing the permit and operating plan and rehabilitating the site when the event is concluded.

b. Water sampling will be conducted by the County as needed to protect public health.

c. All resource issues need to be coordinated with the Modoc National Forest's Resource Advisor, Cathy Carlock. Particular attention should be paid to the following:

1. Protection of water quality should be addressed within the event area.

a. Parking will be administered as authorized by permit or regulation.

b. There are wetlands and floodplains along the stream banks and in portions of the meadow at the gathering site. Campsites will be at least 150 feet from running water.

2. The IMT will cooperate with other Federal, State and County officials to protect adjoining parcels of private property not authorized for use.

3. Cultural heritage sites are present in the area. Should cultural heritage sites be discovered at the gathering site, they should be protected as requested by the Resource Advisor. Protection for agency or permitted structures, including cabins and fences, also should be provided.

4. Ensure that all straw or hay brought into the gathering site is certified as being free of noxious weeds. If necessary, the Forest will provide additional expertise in weed prevention and management and seeding protocols.

5. Additional resource protection information will be provided as needed.

6. The IMT will identify potential emerging and existing resource issues and advise the Modoc National Forest of these issues.

7 Forest Orders:

a. The IMT will be responsible for implementing and enforcing any Forest Orders specific to the Rainbow Family gathering that are signed before or during the event.



8. Costs:

- a. Manage the event within the established program of work. Any adjustments to the program of work will be agreed upon in advance.
- b. Ensure that all operations are cost-effective, efficient, and justifiable. Forest personnel working in support of the incident will apply charged-as-worked principles and use the job code set up by the Modoc National Forest.

9. Miscellaneous Provisions:

- a. The 2004 national Rainbow Family gathering will likely bring between 15,000 and 20,000 visitors to the area. It is critical that the IMT anticipate and expeditiously address issues and concerns in working with gathering participants, local, State, and Federal Agencies, Tribal Governments, and the local community.
- b. The IMT's assignment will begin mid-June and end mid-July 2004. If necessary, the IMT will remain until released by the Forest Supervisor. During this period, the IMT will be unavailable for other assignments.

Based on current information, the location of this event is on the Modoc National Forest on the Warner Mountain Ranger District. During the event, the IC will report directly to the Forest Supervisor, or his designee, for the Modoc National Forest. The IMT's performance rating will be based on adherence to the direction set forth in this delegation of authority.

This delegation becomes effective on **June 15, 2004 at 9:00 a.m..**

Delegated from:

Stanley A Sylva  
STAN SYLVA, Forest Supervisor  
Modoc National Forest

6/15/04  
Date

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Time

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Accepted by:

[Signature]  
[Redacted]  
Incident Commander

6/15/04  
Date

0920  
Time



National Incident Management Team

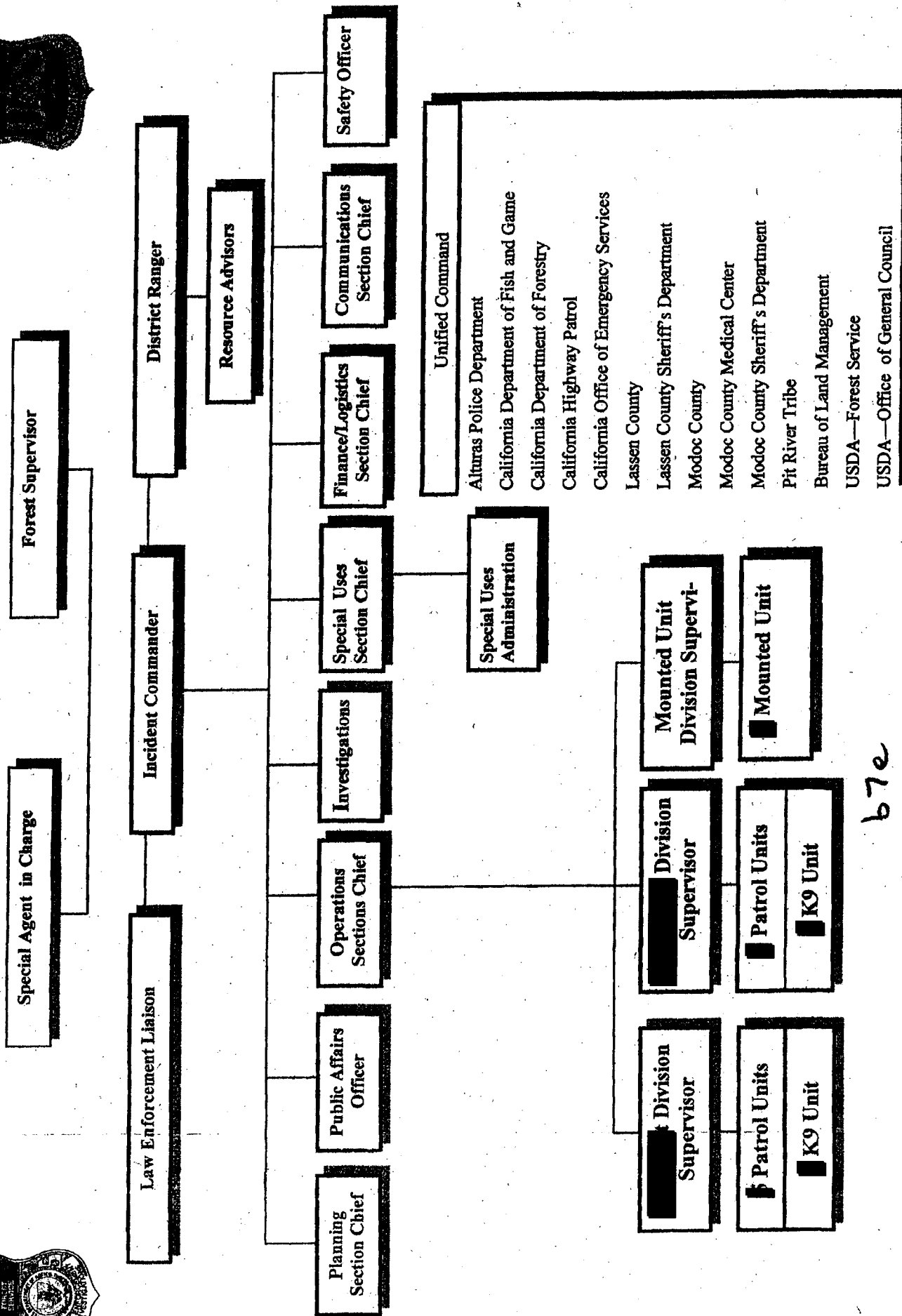
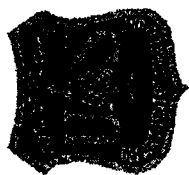
## **2004 National Rainbow Family Gathering Modoc National Forest**

### **Incident Objectives**

- 1. Ensure that the safety of employees, assigned personnel, the public, and event participants are considered throughout the course of the event,**
- 2. Establish and maintain internal and external communications and relationships with cooperating agencies, federal, tribal, state and local government officials, private landowners, permittees, local businesses, communities, and the Rainbow Family,**
- 3. Protect resources and coordinate rehabilitation,**
- 4. If a permit is signed manage the event proactively as a noncommercial group use consistent with Forest Service regulations and orders.**
  - 4a. If a permit is not signed manage the event as an unauthorized non-commercial group use event.**



# 2004 National Incident Management Team Organization



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ORGANIZATION ASSIGNMENT LIST			
1. Incident Name 2004 National Rainbow Family Gathering, Modoc N.F.		Operations Section	
2. Date: June 29, 2004 @0700 until amended		Day Shift Division	
3. Time 1700		Division Supervisor:	
4. Operational Period: 0001-2400		Deputy	
Position	Name	Patrol	
Incident Commander		Patrol	
Deputy		Patrol	
Safety Officer	Jon Selby	Patrol	
Information Officer	Donna Wilson	Patrol	
Asst. Information Officer	Leanne Taylor	Patrol	
Agency		Division Supervisor	
Forest Supervisor		Deputy	
District Ranger	Stan Sylva	Patrol	
Regional Forester Liaison	Edie Asrow	Patrol	
	Tom Contreras	Patrol	
Chief		Don Palmer	
DISPATCHER		Division Supervisor	
Dispatcher		Deputy Division Supervisor	
Dispatcher		Patrol	
Dispatcher		Patrol	
Dispatcher		Patrol	
Dispatcher		Patrol	
Chief	Alissa Land	Patrol	
LIMARS	Geri Bordash	Patrol	
Chief	F500P Lynn Bidlack	F103	Brown
Administration Team	F501P Carlock	F104	Power
Administration Team	F501AP Biggerstaff		
Administration Team	F502P Moser		
Administration Team	F502AP Kaiser		
Administration Team	F503P Ford		
Administration Team	F503AP Carey		
Administration Team	F504P Berner		

Prepared by (Resource Unit Leader)  
Don Palmer, Planning Section Chief

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# 2004 National Rainbow Gathering Modoc National Forest


LEO Briefing Schedule/ Agenda  
0900 and 1530 Daily (30 minutes excluding Operations)

- \* Planning – Don Palmer
- \* Special Use Administration – TBA
- \* Finance/ Logistics – Alissa Land
- \* Communications – Chuck Howard
- \* Public Affairs – Donna Wilson
- \* Investigation –
- \* Safety – Jon Selby
- \* Forest/ Region/ Agency Representatives –
- \* IC – [REDACTED]
- \* Operations – [REDACTED]

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Planning Meeting  
1800 Daily

- \* Develop the IAP for the following 24 hour shifts  
(Includes operations, plans, resource advisors and safety.  
Other team members and Forest Personnel are welcome to  
attend)



**National Incident Management Team**

**2004 National Rainbow Gathering  
Incident Management Team  
Meeting Schedule**

**0700 – Incident Management Team, Forest  
Representatives, and Cooperator Meeting (ICP)**

**0800 – Day Shift Briefing (ICP, Alturas)**

**1100 – Unified Command Meeting  
(Tuesday & Thursday ICP)**

**1600 – Night Shift Briefing (Patterson Guard Station)**

**1800 – Planning Meeting (ICP as needed)  
(Operations, Plans, Resource Advisor, Safety)**